ICS Byelaws

P Abrams
General Secretary, International Continence Society
12/11/01

1. The ICS shall have the following officials :

- General Secretary
- Treasurer
- Membership Secretary
- Chair, ICS Standardisation Committee
- Chair, ICS Children's Committee
- Chair, ICS Continence Promotion Committee
- Chair, ICS Internet Committee
- Chair, ICS Education Committee

These officials shall be elected by ballot, to hold office for 6 years. The General Secretary Elect will be elected 2 years prior to assuming the role of General Secretary and will attend all relevant meetings in that time.

2. The ICS shall have the following structures :

The ICS Advisory Board shall consist of:-

- the principle officers, the General Secretary, the Treasurer, Membership Secretary and Chairman of the Standardisation Committee.

- Chair's of ICS Children's, Continence Promotion, Internet and Education committees and the Chairmen of the 3 previous ICS annual meetings.

- members of ICS may be co-opted on to the Board to serve for 3 years in the initial instance. These individuals will be selected in order to balance the board membership and reflect the multidisciplinary nature of the ICS.

- elected chairs of the current and future ICS annual meetings, may attend as observers.

2.1 The Advisory Board has two subcommittees:-

2.1.1 Executive Subcommittee consisting of the General Secretary, Treasurer, Membership Secretary & Chair of Standardisation Committee.

2.1.2 Financial Subcommittee consisting of the General Secretary, Treasurer, Chair of Standardisation Committee and the General Secretary Elect.

2.2 ICS Standardisation Committee shall consist of a Chair and Chair Elect (when appropriate), together with the Chairs of the current standardization subcommittees. Standardisation sub-committees charged with producing ICS reports shall be established according to the needs of the society and ratified by the ICS AGM. The Chair Elect will be elected 2 years prior to assuming the role of Chair.

2.3 ICS Meetings Committee shall consist of the General Secretary, Treasurer, Membership Secretary, Chairman of the Standardisation Committee, the 3 chairmen of the 3 previous ICS annual meetings and 3 co-opted ICS members to ensure balance of the committee.

2.4 ICS Scientific Committee shall receive and select the papers/posters to be presented at the annual meeting and will consist of a chairman, appointed by the Chairman of the ICS annual meeting for that year, together with one local representative, 2 elected ICS representatives and the chairmen of the previous years and the next years ICS scientific committees.

2.4.1 the ICS representatives to the Scientific Committee are elected for 2 year terms, one shall usually be clinical and one non-clinical.

2.4.2 the Chairman of the Scientific Committee is obliged to ensure that his/her committee is balanced to represent the interests of the ICS Membership as a whole.

2.5 Other ICS committees shall consist of a Chairman and an Assistant Chairman, elected 2 years prior to assuming office, together with other members as necessary. The Chairman and members shall serve for 6 years.

3. Election of ICS officers

3.1 Nominations shall be received for all elected posts by April 1st in the year that election will take place.

3.2 Nominations shall be proposed and seconded by ICS members

3.3 The ICS membership shall be requested to make nominations by a notice placed in Neurourology & Urodynamics, in the final call for abstracts for the annual scientific meeting and on the ICS Website .

3.4 Elections will take place by ballot or show of hands of ICS members, as appropriate at the AGM.

4. Annual Meeting of the ICS

4.1 An annual meeting will be held. The ICS policies with respect to the annual meeting are to be found in 'The ICS Annual Meeting Guidelines' available from the ICS office or website www.icsoffice.org

4.2 The chair for the annual meeting will be decided 4 years in advance (i.e. in 2001 for 2005).

4.3 The venue for the annual meeting will be decided after discussion between the elected chairperson and the ICS Meetings Committee and ICS Advisory Board if necessary.

4.4 The ICS has an official disclosure policy to ensure balance, independence and objectivity.