

**Minutes
ICS CPC Meeting
Florence, Italy
Tuesday October 6, 1300 – 1430**

1 Present

David Fonda (Chair), Christine Norton, Diane Newman, Els Bakker, Vasana
Observers: Christa Tul, Ajay Singla, Bengt Bengtsson, Nancy Muller

2 Apologies

Helmut Madersbacker, Cheryle Gartley, JJ Wyndade

3 Minutes of Previous Meeting

The minutes of the previous meeting held on 30 August 2002 were endorsed.

4 10th Anniversary Activities

4.1 "Fair" for continence organisations on Thursday October 8 being organised by Christine.

4.2 "10th Anniversary" podium presentation being presented by David on Thursday 8 October.

4.3 Annual workshop session time had been changed to after the conference and then rescheduled at last minute to Thursday morning October 8 as a concurrent session. The theme is "Promoting continence in culturally and linguistically diverse communities".

4.4 As a result of the confusion with the timing of this year's CPS session, it was agreed at the ICS Board that in future the annual CPC session could be held concurrently within the scientific program.

Action: David to liaise with next year's Paris meeting

4.5 Presentation of CPC report to AGM to be given this year by Christine

5 Website Update

5.1 Vasana and Bengt were thanked for the tremendous work done in the past year to update the CPC site, hot links and addresses of National Organisations.

5.2 Suggestions were made on further web site opportunities. These included:

- brief summaries, highlights and updates of national organisations
- interface and hotlink with ICI Continence Promotion chapter being developed by Diane
- list of relevant conferences and meetings to be provided by National Organisations
- educational materials (see # 8 below)

5.3 Vasana is now a member of ICS Internet Committee. Meeting to take place later in the week.

Action: Diane to co-ordinate all the above as she is in liaison with National Organisations for her ICI work. Ajay offered to assist as required

6 Continence Worldwide Newsletter

6.1 Vasan, Bengt and Christine were thanked for a terrific effort of getting the 10th Anniversary issue together. Vasan in particular had worked tirelessly to meet the deadlines and printed 4,000 copies in the new layout. Bengt had provided both enormous technical input as well as financial underwriting.

6.2 Distribution had been arranged by David to be put into each delegate's satchel but as the deadline was just missed it was distributed at the registration desk.

It was agreed to hand out further copies at the 10th Anniversary podium presentation as well as to all exhibitors.

Additional copies were printed to be sent to all National Organisations. Bengt will arrange this.

6.3 Future of Newsletter was affirmed with following suggestions:

- ICI Chapter on Continence Promotion should inform content of next edition
- National Organisations to be encouraged to present in a more structured format
- Sufficient copies to be printed in time to get into delegates satchels for Paris, all exhibitors and to National Organisations

6.4 Bengt has agreed for SCA to again underwrite this project by our educational grant. Their support was gratefully acknowledged.

Action: Diane will arrange for above to occur.

7 Interface with ICI

The chapter on Continence Promotion is being chaired by Diane. She will look to optimise interface between ICI and CPC (see above) especially in her new role as Chair of the CPC (see below).

8 Educational Materials

Els reported on progress to date. It was agreed to seek to collate educational materials, fact sheets, etc that have been produced by National Organisations (NOs). Initially only materials that have been put on their web sites will be accessed.

Els will identify these and index them.

Vasan and Bengt will arrange for a section of our CPC site that will open into the index of such information in various languages which will then be "hot linked".

David suggested starting immediately with the Australian web site with 15 pamphlets in 14 languages. This could form the first stage to develop our own template.

Action: Els and Bengt to get the template for indexing implemented in next few months hot linked to the Australian sites. This can then be used to demonstrate to other NOs.

9 Committee Membership and Chair

9.1 David and Christine have been co-chairing the CPC since its inception in 1993.

- 9.2 David has completed his official 6 year term as Chair and hence Board member.
- 9.3 Diane has been nominated and will be elected unopposed as the new Chair at the AGM on Thursday October 8.
- 9.4 Ajay Singla, a urologist from USA was welcomed to the CPC.
- 9.5 It has been previously agreed that membership of CPC requires a commitment to:
- attend most CPC meetings at the annual ICS meeting
 - contribute to the work of the CPC

It was noted that a number of members have not been fulfilling these roles and their membership should be reviewed at next year's Paris meeting.

10 Content and Format of Paris Session

Diane indicated a desire to look at "Models of Service". She will gather information from her ICI survey and draft suggestions for the 2004 meeting and circulate for comment by Christmas.

11 Other Business

- 11.1 David and Christine were warmly thanked for their efforts over the past decade.
- 11.2 Diane indicated a number of areas she would like to explore for the CPC including an "Award".
- 11.3 David was involved in a Press Briefing at this year's meeting. Engagement of the Press was seen as an opportunity for the future.
- 11.4 The question of what constituted a NO was raised given the large number of various professional and other groups. It was agreed to provide two listings on our website, one to be those considered to be principally not for profit continence promotion organisations and a supplementary listing (and hot link) of other national not for profit groups.

All nominations to be vetted by the President and recommended or discussed with the committee by email.

12 Future Meetings

Next meeting to be held at ICS Paris August 2004. (Date to be confirmed by Diane).

Diane will arrange informal committee discussions and decisions via email.